

HORSTMAN CANADA
SUPPLIER QUALITY ASSURANCE REQUIREMENTS
SOAR No. 11

The requirement outlined below, as specified on this purchase order and subsequent amendments, forms in integral part of the purchase order between Horstman Canada Inc. and the seller. The requirement shall remain in force for the duration of this purchase order only, unless deviation is authorized in writing by Horstman Canada.

11 First Article Inspection Report

- 11.1 The purpose of First Article Inspection is to demonstrate the seller's capability of producing an item that will assure conformance to contract technical requirements. The seller shall provide Horstman Canada with a proposed test plan and schedule detailing all dimensional and performance tests to be conducted, no less than 14 days prior to the commencement of testing. A representative of Horstman Canada will have the right to witness all First Article testing. The seller shall not ship any production parts to Horstman Canada without a letter of Approval of First Article Inspection from Horstman Canada. A new First Article Inspection is required if there is a change in facilities, method of manufacturing, or a twelve month discontinuity in production.
- 11.1.1 The seller may request a Waiver of First Article Inspection by certification of continuity of production without change in facilities, method of manufacture, or a twelve month discontinuity in production and an acceptable quality history as long as previously approved by Horstman Canada. Request for waiver must be forwarded to Horstman Canada, Attn: QA Manager.
- 11.1.2 The seller may request Waiver of First Article Inspection by previous First Article Approval on another purchase order or government contract provided there has not been a change in facilities, method of manufacture, or a twelve month discontinuity in production since that approval. This Request for Waiver must include objective evidence of previous approval. The Request for Waiver must be forwarded to Horstman Canada, Attn: QA Manager.
- 11.1.3 Seller will be notified of the acceptance or rejection of their Request for Waiver by Horstman Canada.
- 11.2 First Article Inspection includes testing and evaluation of initial production samples to all drawings, specifications, and contract requirements. The seller shall identify the initial production sample as the First Article piece and retain it as a manufacturing standard. The First Article sample shall be forwarded to Horstman Canada upon completion of the purchase order. Test results must be reported and state the actual value of the findings.
- 11.3 The extent of the Government Quality Assurance Representative's participation in the inspection and approval test will be as prescribed by the government. Government concurrence will be performed on those specific components where the SQAP's/QAP's/QAR's in reference specifications direct this requirement.
- 11.4 When applicable, initial production First Article Inspection with Government concurrence will be performed on those specific components where the SQAP/QAP/QAR in reference specifications direct this requirement.

<u>REVISION</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>REV'D BY</u>
C	JUNE 05/2023	REVISED TO HC	C. ALBECKER

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- 11.5 When initial First Article Inspection requirements in subsequent tiers of SQAP/QAP/QAR are a requirement, it is the seller's responsibility to perform the required tests with government concurrence.
- 11.6 In the event the seller purchases material in this category from subsuppliers, it is the seller's responsibility to direct the performance of the tests by his supplier or an approved outside testing facility. The documentation must be provided as an integral item in the documentation for the complete assembly as required.
- 11.7 The documentation supplied to Horstman Canada must reflect actual dimensional and/or testing values, where applicable, and evidence of compliance with all requirements.
- 11.8 Examples of requirements that should be included are as follows:
(A) test reports as required by SQAP/QAP/QAR, drawings, or specifications.
(B) special tests, i.e., environmental, shock, temperature, endurance, vibration, burst, etc.
- 11.9 If the seller has not received a written response from Horstman Canada within thirty days of the submission date of the Request for Waiver or First Article Report, the seller should contact the cognizant buyer at Horstman Canada.

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